

MEETING MINUTES

Group Name: Tulsa Food Advisory Council

Council Chairman: _____
(Initial to evidence approval)

Date: October 4, 2017

Members Present: Joe M. Blasdel, Rocky Sturm, Evan Kelamis, Thomas Hunter, Eric Bartlett, Ruth Young, Alisa Schurr, Marilyn Been, and Andrew Arvay.

Members Absent: David Chambers, Timothy Tregoning, Linda Gottschalk, Harry Lentz, Randy Norman and Dr. Scott Nicholson.

Others Present: Debbie Watts, Kwagala Ivan, Gil Lourdes, and Sara I. Rodriguez

MINUTES

- Andrew Arvay called the meeting to order at 2:02 p.m. The Minutes from June 6, 2017 were distributed and read. A motion to approve was made by Thomas Hunter and seconded by Marilyn Been. The motion passed.
- Introductions of Guests were made: Ivan Kwagala, Sanitarian and Lourdes Gil, Administrative Aide.
- Mr. Arvay opened the floor for nominations of 2018 Officers for Chairman and Vice Chairman of the Food Advisory Council. Thomas Hunter made the motion that Andrew Arvay be re-elected as Chairman. Eric Bartlett seconded the motion and the motion passed by acclamation. Mr. Arvay asked for nominations for the position of Vice Chair. Thomas Hunter made the motion that Eric Bartlett be elected as Vice Chair. Evan Kelamis seconded the motion and the motion passed by acclamation.
- Mr. Arvay proposed the 2018 meeting dates be February 7, June 6, and October 3. Marilyn Been made the motion to approve the meeting dates. Joe Blasdel seconded the motion and the motion passed by acclamation.
- Ms. Watts gave the Council an update about the Food Protection Services program for June 1, 2017 – September 30, 2017:
 - Ms. Watts informed the Council that Food Protection Services has four new hires and two open positions due to recent retirements. Ms. Watts also mentioned there are new job assignment changes; Sandy Frazee will start as a Plan Review Coordinator on January 1, 2018, and the grocery stores inspections will be split between two people. Chance Caldwell and James Bradley will do manufacturing.
 - We had a 14% increase in plans, in the months (June - September) of 2016. We were averaging about 8 1/2 set of plans per week; and during the same period of 2017 we average approximately 12 sets of plans per week. We anticipate another increase on these numbers because QuikTrip has decided to remodel all its stores to include sandwich stations.
 - 353 total complaints were received: 31 Foodborne Illness and 322 General complaints. We have noticed an increase of complaints since we made some changes to our website. We have 81 facilities where re-inspections were done because they failed their initial inspections.

MEETING MINUTES – CONTINUED

- Notable new establishments and closures were discussed. There were a total of 265 new establishments with 289 establishments closed.
 - Six Food Compliance Conferences were conducted and there were a total of 81 Compliance inspections.
 - Upcoming trainings and conferences to focus on leadership and team building for staff will be held.
 - Tulsa State Fair event had 250 vendors and the event did not experience any major problems.
 - It was announced to the Council about the fee increase by OSDH, effective October 1, 2017. The largest increase will be for temporary state licenses fee for the State Fair. Fees will go from \$150.00 to \$420.00. The plan review fee also increased from \$200.00 to \$425.00.
 - Active Managerial Control (AMC) was discussed and a packet with the weblink to the Virginia AMC program was given to the Council.
- Meeting was formally adjourned at 2:42 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> ● Approval of Minutes – June 2017 Regular Meeting (Action Required) ● Nomination of 2018 Officers (Action Required) <ul style="list-style-type: none"> ○ Chair ○ Vice Chair ● Schedule of 2018 Meeting Dates (Action Required) <ul style="list-style-type: none"> ○ February 7, 2018 ○ June 6, 2018 ○ October 3, 2018 ● Food Protection Services Update (No Action Required) 	<ol style="list-style-type: none"> 1. February 2017 Minutes 2. Regular Meeting Agenda 3. Active Managerial Control Packet