

**TULSA CITY-COUNTY BOARD OF HEALTH**

**REGULAR MEETING MINUTES**

**January 18, 2017 at 5:30pm**

James O. Goodwin Health Center

5051 S 129<sup>th</sup> East Ave, Room 231

Tulsa, Oklahoma 74134

**Board Members Present:** Kian Kamas, M.S., Chair  
Christine Bell, J.D.  
David Johnson  
Larry Lander, D.D.S., J.D.  
Regina Lewis, D.O.  
Bill Schloss, MBA

**Board Members Absent:** Patrick Grogan, DVM  
Deb Greubel, DNP  
James O. Goodwin, J.D.

**Staff Present:** Bruce Dart, Ph.D., Executive Director  
Reggie Ivey, Chief Operating Officer  
Chanteau Orr, J.D., Legal Services  
Scott Buffington, Employee Resource & Development  
Kelly VanBuskirk, Health Data & Policy  
Pam Rask, Adolescent & Child Health  
Elizabeth Nutt, Environmental Public Health  
Priscilla Haynes, Preventative Health Services  
Kaitlin Snider, Marketing  
Jumao Wang, Finance  
Jenna Grant, Executive Assistant

**Others Present:** Dr. Terry Cline, Oklahoma State Department of Health  
Mike Averill, Tulsa World  
Scott Adkins

**I. CALL TO ORDER AND WELCOME**

Kian Kamas called the meeting to order at 5:30pm The meeting notice was posted at the north and south entrances of the James O. Goodwin Health Center and the west entrance of the North Regional Health and Wellness Center and also emailed to the Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on January 5, 2017. The agenda was posted and emailed to Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on January 12, 2017.

**II. APPROVAL of September 21, 2016 MINUTES**

Kian Kamas entertained a motion to approve the previous meeting minutes. A motion was made by David Johnson and seconded by Larry Lander. *The minutes were approved:*

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	not present
Dr. Grogan	not present
Mr. Johnson	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	not present
Mr. Schloss	aye

**III. CHAIR’S REPORT**

Kian Kamas was recognized as the new Board Chair. She introduced Jenna Grant, new assistant.

Kamas attended the launch of the Community Health Improvement Plan (CHIP), where she, the Mayor and other community partners spoke. Mayor Bynum did a good job linking community health to the needs of the city. Bruce Dart agreed the launch was successful and said now begins the hard work of achieving the CHIP goals.

An award was presented to David Johnson, who had stepped down as Chair and would be leaving the Board of Health. He would continue to serve until a replacement was found. Dart said he could not thank David Johnson enough for his work, especially helping to make the financial reports easier for everyone to understand.

**IV. DIRECTOR’S REPORT**

Bruce Dart introduced Chanteau Orr, the new attorney. Orr would give a legislative update at a future meeting. January 19, 2017 is the deadline for state legislators to submit new legislation. Last year the legislature reviewed about 4,000 bills.

At a recent meeting of the THD Division Chiefs, they discussed the best way to present information for the Board of health meetings. The reports will now focus on strategic plan goals.

**V. CURRENT BUSINESS – Action Items**

**A. Resolution for Cigarette Sales Tax Increase – Bruce Dart**

Dr. Dart explained the Oklahoma State Health Department and the Oklahoma City-County Health Department had already approved the resolution. Kian Kamas asked if Dr. Cline or Scott Adkins had comments on the issue.

Adkins said the resolution would be priority for all health related entities. The Oklahoma Senate is much more conservative since the November 2016 election and there were 41 new legislators between the Oklahoma House and Senate. The state expected a \$900 million budget deficit, which will make a revenue generating bill like this more likely to pass. The vote was close last year; Scott Adkins was optimistic for it to pass this year.

Dr. Terry Cline shared that many healthcare leaders are supporting it, including Tulsa hospitals, and the bill may be mentioned in Governor Fallin's State of the State address. The increase would be \$1.50 per pack of cigarettes. When legislation like this has been raised in other places, opposition asked for a smaller increase, such as 50 cents, to appear they are being conciliatory while undercutting its ability to deter smoking because tobacco companies then offer coupons or other discounts to completely offset it. Everyone recognizes it takes time for a tax to deter smoking. But it will eventually do so and will initially raise about \$183 million in additional revenue. Education is key in getting the bill passed.

Kian Kamas entertained a motion to approve the Cigarette Sales Tax Increase resolution. A motion was made by Larry Lander and seconded by David Johnson.

***The Cigarette Sales Tax Increase resolution was approved:***

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	not present
Dr. Grogan	not present
Mr. Johnson	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	not present
Mr. Schloss	aye

**B. Food Service and Food Handler Fee License Increase – Elizabeth Nutt**

Elizabeth Nutt presented proposals to increase food licenses to a flat fee of \$155 per facility (was \$145). This was the first increase since 2011 and it was based on the Consumer Price Index. Also proposed was raising Food Handler Licenses to \$15 (was \$13) to raise approximately \$52,000 in revenue. Funds would offset operating costs, such as implementing a credit card payment process that clients appreciated. It had been approved already by the Tulsa Food Advisory Council. Bruce Dart also met with Bill Harper, a representative from the Oklahoma Restaurateurs Association. They agreed an increase should be based on the price index and are open to adjusting it annually. This will allow smaller increases so as not to deter businesses. In the future those signing up for the licenses would be able to pre-purchase online, decreasing their waiting time.

Kian Kamas entertained a motion to approve new Food Service Fee and Food Handlers Fee. A motion was made by Chris Bell and seconded by Bill Schloss.

***The fee increases were approved:***

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	not present
Dr. Grogan	not present
Mr. Johnson	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	not present
Mr. Schloss	aye

**C. Overview of 2017 CHIP – Kaitlin Snider**

The Community Health Improvement Plan (CHIP) goals were established by the community. Focus groups helped identify top health concerns and refine how those issues can be addressed. Top concerns from the focus groups included: affordability and access to quality healthcare; obesity and link to chronic disease; mental health services; elderly care; and lack of health education. The CHIP will be a collaborative effort between THD and many agencies and community groups. It will take three years to fully implement. Pathways to Health is a nonprofit portion of THD that is overseeing the CHIP. The plan, personal stories, and updates on progress are available on the Pathways to Health and THD websites. Pathways will host quarterly meetings and coordinate grants to support the initiative. Meetings are scheduled January 31, April 25, July 25th and Oct 31st at 9:15am at Central Library. Everyone is invited.

A community resident survey was available online. 500 Tulsans had completed the survey and everyone was encouraged to do complete it. Response so far show Mental Health and Sexually Transmitted Diseases as top concerns. The survey is available on Facebook, Pathways to Health website, and THD website.

**D. 2017 Board of Health Meetings – Kian Kamas**

Kamas proposed moving the meeting start time to 6:00pm. Dr. Lewis said it would be helpful since traffic makes an earlier start time difficult.

Kian Kamas entertained a motion to approve the 2017 meeting schedule, with the start timed adjusted to 6:00pm. A motion was made by Bill Schloss and it was seconded by Chris Bell. ***The 2017 meetings and 6pm start time were approved:***

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	not present
Dr. Grogan	not present

Mr. Johnson	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye
Mr. Schloss	aye

**VI. FUTURE BUSINESS**

**A. Nominations for 2017 Executive Committee – Kian Kamas**

Bill Schloss would continue chairing the Finance Committee. Kamas nominated Christine Bell to serve as the Board of Health Vice Chair. **The nomination was approved:**

Ms. Bell	aye
Mr. Goodwin	not present
Ms. Greubel	not present
Dr. Grogan	not present
Mr. Johnson	aye
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye
Mr. Schloss	aye

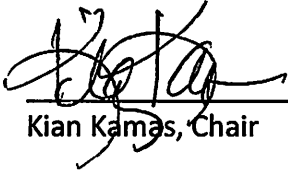
**VII. ANNOUNCEMENTS – Bruce Dart**

By the end of the following week Board members should expect to hear from their Board Buddy. Bruce hoped they would find a time to meet. Kian Kamas said she had met recently with her Board Buddy, Priscilla Haynes, and had a great conversation. She encouraged everyone to do it.

**VIII. ADJOURNMENT**

The meeting adjourned at 6:10 p.m.


**APPROVED:**



---

Kian Kamas, Chair

**ATTESTED:**



---

Jenna Grant, Executive Assistant  
Tulsa Health Department