

MEETING MINUTES

Group Name: Tulsa Food Advisory Council

Council Chairman: _____

(Initial to evidence approval)

Date: February 7, 2018

Members Present: Joe M. Blasdel, David Chambers, Linda Gottschalk, Rocky Sturm, Alisa Trourt-Schurr, Thomas Hunter, Eric Bartlett, Marilyn Been, Andrew Arvay, and Ruth Young

Members Absent: Evan Kelamis, Harry Lentz, Timothy Tregoning, Randy Norman, and Dr. Scott Nicholson,

Others Present: Elizabeth Nutt, Taylor Lunsford, Cody Villanueva, Amanda Henrichs, Steven Smith, Tou Yang, DeBrena Hilton and Sara I. Rodriguez

MINUTES

- Andrew Arvay called the meeting to order at 2:00 p.m. The Minutes from October 4, 2017 were distributed and read. A motion to approve was made by Linda Gottschalk and seconded by Marilyn Been. The motion passed.
- Introduction of new sanitarian staff to the Council: Taylor Lunsford, Cody Villanueva, Amanda Henrichs, Steven Smith and Tou Yang. Introductions of Council Members were made to new staff.
- Ms. Nutt gave the Council of Food Protection Services program update for October 1, 2017 – January 31, 2018
 - Ms. Nutt informed the Council that Food Protection Services has new hires and positions changes in the Division.
 - 322 total complaints were received: 38 Foodborne illness and 284 General complaints.
 - Notable new establishments and closures were discussed. There were a total of 177 new establishments and 206 establishments closed.
 - 20 Compliance Conferences were conducted (18 food and 2 lodging) and there were a total of 83 Compliance inspections (78 food and 5 lodging).
 - Comparison of Plan Reviews from October 1, 2016 to January 31, 2017 to the same time frame for 2018 showed an increase of 19%.
 - Other program activities: Redistricting, Boundary Adjustments, Change in FBI Procedures. .
 - Upcoming trainings: MCAFDO, Conference for Food Protection, Risk Based Inspection and Response to Food Emergencies.
 - Other notes: Fee increase by OSDH effective October 1, 2017 and Budget cut-back by OSDH do not know how or if it will affect THD.
- Ms. Nutt gave the Council a Legislative update in reference to the bills being introduced that might have an effect in the food industry.

MEETING MINUTES – CONTINUED

- Ms. Nutt informed that Council of the possibility of adopting a local ordinance for Lodging and Manufacturing establishments where a city license is issued. If the local ordinance is approved compliance with this establishment will be made promptly. Copies of the Oklahoma State Department of Health regulations for Lodging and Manufacturing was given to the Council for review.
- Mr. Thomas requested that the February Meeting for the Tulsa Food Advisory Council be moved to the 2nd Wednesday of the month.
- Meeting was formally adjourned at 2:51 p.m.

AGENDA ITEMS	ATTACHMENTS
<ul style="list-style-type: none"> • Approval of Minutes – February 2018 Regular Meeting (Action Required) • Food Protection Services Update (No Action Required) 	<ol style="list-style-type: none"> 1. February 2018 Minutes 2. Local Ordinances Adoption <ul style="list-style-type: none"> • Manufacturing and Lodging