I. CALL TO ORDER AND WELCOME

Kian Kamas called the meeting to order at 6:05 p.m. The meeting notice was posted at the north and south entrances of the James O. Goodwin Health Center and the west entrance of the North Regional Health and Wellness Center and the Tulsa City-County Health Department website on April 13, 2018. The agenda was emailed to and posted by the Tulsa County Clerk, the Tulsa City Clerk, the Tulsa County Clerk, and the Tulsa City-County Library on April 13, 2018.
II. March 7, 2018 Minutes

Kian Kamas entertained a motion to approve the meeting minutes. A motion was made by Chris Bell and seconded by Emily Odom. The minutes were approved:

Ms. Bell    aye
Dr. Evans   aye
Mr. Goodwin not present
Dr. Jones   aye
Ms. Kamas   aye
Dr. Lander  not present
Dr. Lewis   not present
Mrs. Odom   aye
Mrs. Paul   not present

III. CHAIR’S REPORT

Kian Kamas reminded everyone the Board of Health retreat would be Saturday, May 5, 2018 from 9:00 a.m. to 3:00 p.m. at Post Oak Lodge. Bruce would share more about it.

The first week of April was National Public Health Week, and Tulsa Health Department (THD) recognized it by using social media to highlight a different health issue each day.

In the weeks prior, THD had dealt with a measles case reported in the community. Thankfully there had not been a widespread outbreak, which was a testament to the importance of immunizations.

Though Dr. Lander was not present, it was his last official meeting on the Board of Health. Kian said his service was appreciated and Bruce Dart would meet with Dr. Lander to personally thank him for his work.

IV. DIRECTOR’S REPORT

Bruce Dart said there was a lot of information to share and it was detailed in the Director’s Report and Board Reports in the meeting packet. The focus at the Board of Health retreat would be using data to target THD resources in the most effective ways. He introduced Luisa Krug, THD Chronic Disease Epidemiologist, to share more.

V. CURRENT BUSINESS – Information Items

A. Where We Live: Assessing Health Disparities in Tulsa County

Luisa Krug shared a 3-year average (2014 – 2016) of life expectancy data in Tulsa County. This was the most recent information available, since the Oklahoma State Department of Health has an outdated system. In the future, the goal was to update the Electronic Health Records (EHR) system so information would be more timely and relevant.
From 2014 – 2016 in Tulsa County:

- Life expectancy was 76 years, ranging by zip code from 65 to 81 years. The worst life expectancy rates were in north Tulsa and best were in midtown.
- Cause of death was the same as in the rest of the nation, with Tulsa county rates of:
  - Heart disease (233 deaths per 100,000 people)
  - Cancer (179.5 deaths per 100,000 people)
  - Chronic Lower Respiratory Disease (54 deaths per 100,000 people)
  - Accidents - could be vehicular, drug overdose, or other, was three times higher than other counties (51 deaths per 100,000 people)
  - Stroke (43 per 100,000 people)
  - Notes: Population density was not reflected in these numbers, it did not show how many people lived in each zip code. Demographic information was not provided, but would be shared at the board retreat.
- Health factors that may contribute to these rates are obesity, lack of physical activity, and tobacco use.
  - In north, east and west Tulsa the rates of these health factors were significantly higher than county or national levels.

Luisa was glad to provide additional information if anyone had questions.

Jim Goodwin said about eight years ago areas of north Tulsa had a higher cancer rate than other areas in Tulsa. Bruce Dart said because population shifts, it is important to evaluate the most current data. More in depth information would be covered at the board retreat.

Kian Kamas noted the City of Tulsa recently released the Equality Indicator Report. It was primarily data from the Community Service Council, but Luisa had also provided some information for the report.

B. Preliminary FY19 Budget

Reggie Ivey explained that THD has a zero balance budget, so each fiscal year the projected revenue and expenses must balance. The 2019 fiscal year would begin July 1, 2018. A preliminary budget for FY19 had been shared with the Board of Health Finance Committee and included $29,603,875 revenue made up of ad valorem taxes, client fees, grants, state, and federal funding. Other notes:

- New programs/grants in FY19 included a federally funded Pregnancy Assistance fund and the new Birth through Eight Strategy for Tulsa (BEST) funded by the George Kaiser Family Foundation (GKFF).
- Budget increases were due to the Oklahoma State Regents for Higher Education (OSDH) food contract, new Women, Infants & Children clinics in Owasso and Broken Arrow, the federally funded Accountable Health Communities, and the Strategic Prevention Framework Partnerships for Success.
• Budget cuts would be made in the GKFF funded Little by Little program (providing children’s books to WIC clients) based on the program’s actual need. The Vital Records department also had a decrease, as a result of staffing cuts required by OSDH. The THD Dental Clinic would also be closing in June 2018.

• The preliminary budget included an ad valorem tax revenue increase of 2% (Kian Kamas noted this was conservative, since the average increase had been 2.8% in recent years) and a 3% cost of living salary increase for THD employees.

Jim Goodwin asked the reasoning behind closing the dental clinic. Reggie said about three years ago he began assessing clinic capacity, and it was clear the dental clinic usage was decreasing each month. The program was losing about $100,000 a year. It served only children and pregnant women and had opened in 1994. In the years since, most of its patients were covered by Medicaid and there were now many pediatric dental clinics available to serve them, including two in the same area as the THD location. Morton and Community Health Connection were also available to provide dental services for uninsured patients. Heath Evans, DDS, confirmed that there was no lack of pediatric dental providers. Goodwin said there was still a need for dental services for adults and Bruce agreed it could be discussed at the upcoming retreat.

As part of the budgeting process, Reggie Ivey recommended transferring money from the general fund (savings) into the operating fund. It would include about $1 million for capital projects, $250,000 for emergency response in the case of a health outbreak or disaster, and $150,000 for self-insurance reserves. Capital expenses included:

• Sand Spring Health Center renovations (flooring, furniture, exam tables, painting, signage, etc.)
• James O. Goodwin roof and clinic renovations (flooring, painting, signage, etc.)
• Truck for the Facilities Management Department (replacing an old vehicle)
• Electronic Health Records data system (specific cost would be shared at the next Board of Health meeting)

The Finance Committee would meet again before the May board meeting to review the final budget.

Ann Paul asked if THD used a multi-year projection for capital expenses. Reggie said the previous facility manager, who had been at THD 27 years, prepared a 5-year plan before retiring last summer. It would be shared at an upcoming board meeting.

Capital expenses were planned with a long range view. For example, it had been known for several years the James O. Goodwin roof would need to be replaced. In the last several years when the roof was repaired, vendors had been asked to provide an estimate for the replacement cost and it was $1.5 million. Since that time, $1 million had been set aside for the expense, with the remaining $500,000 being requested as part of the FY19 transfer from the general fund. Reggie had hoped to get one more year of use from the current roof, but a recent rain storm made it clear the job should be done in FY19.
Before the report on the County Health Rankings, Kian Kamas introduced Tom Bates, Interim Director of the OSDH. Tom said the Joint Commission on Public Health had made recommendations to improve services and operations at OSDH. He was part of a committee, along with Bruce Dart, that would oversee the implementation of those recommended changes.

C. County Health Rankings
Leanne Stephens, THD Director of Marketing & Communications, wished everyone a happy National Public Health Day. She was pleased to share a new THD commercial that would air soon on television and social media.

The latest County Health Rankings showed Tulsa County at #15 of the 77 counties in Oklahoma. Leanne said that not all, but some of the ranking criteria could be influenced by THD. These included tobacco use, alcohol use and abuse, health insurance coverage, adult obesity, teen birth rate, and sexually transmitted infections.

Tulsa was ranked #18 last year, so there was improvement in being #15. Tulsa was on its way to becoming #1 in the state and in the nation. How to make that happen would be the focus at the board retreat.

D. Board of Health Retreat
John Auerbach would present at the retreat. He was not only a former Boston Health Commissioner and Deputy Director of the Centers for Disease Control, but currently oversaw the Trust for America's Health, which puts together state health rankings.

To become #1, we need to use data to make changes. The data showed where we were improving but also clearly indicated where more work was needed. THD needed to consider what our business model should be to make this a reality. The retreat would help create a unity of understanding on health issues. Bruce also wanted board members to consider how they can use their skills and influence to support THD efforts.

The retreat was an opportunity for board members to get to know one another and the THD leadership team better. Thanks to everyone for sacrificing a Saturday to take part. Kian added that other than Chris Bell and Jim Goodwin, everyone else on the Board of Health was new in the last couple of years.

VI. ANNOUNCEMENTS
A. Board Retreat: Saturday, May 5, 2018 from 9am – 3pm (at Post Oak Lodge)
B. Next Board of Health Meeting: Wednesday, May 16, 2018 at 6pm (at NRHC 208)

VII. ADJOURNMENT
The meeting adjourned at 7:14 p.m.
APPROVED:

[Signature]

Kian Kamas, Board of Health Chair

ATTESTED:

[Signature]

Jenna Grant, Tulsa Health Department Assistant