

December 08, 2020

RE: Broken Arrow Ordinance Chapter 11 – Food Establishment requirements

I am writing to make you aware of a recent ordinance update regarding certified managers in Broken Arrow. Effective October 7, 2020 Broken Arrow food establishments are required to have at least one Certified Food Manager (CFM).

- The CFM must hold a supervisory position at the establishment and have a valid certificate.
- The CFM must be present the majority of the establishments operating hours.
- The CFM is responsible for directly observing, supervising, and training food workers in proper food handling, sanitation, and personal hygiene.

In some instances, The Tulsa Health Department (THD) may require additional certified food managers to ensure that all food preparation and service is performed under the direction of supervisory personnel.

CFM certificates can be obtained after successfully completing an American National Standards Institute (ANSI-CFP) accredited Food Protection Manager Certification Program and then bringing completion certificate to 5051 South 129th E Ave., Tulsa along with \$25.00 and a valid photo ID (cash and credit cards accepted). After registering with THD, you will receive a THD certificate and wallet card that will be valid for 5 years from the ANSI-CFP CFM completion date. Please note that the THD-CFM certificate must be displayed in a prominent location at the establishment.

Certified Food Manager Courses are provided by the following agencies:

Oklahoma Restaurant Association	1-(800) 375-8181
Tulsa Community College	(918) 595-7200
Tulsa Technology Center	(918) 828-5100

The following establishment types are not required to obtain a CFM:

- Pre-packaged food sales only.
- Time/Temperature Control for Safety (TCS) Foods not prepared onsite.
- Temporary/Special Event operations.

If you need additional information, please contact Food Protection Services at 918-595-4300.

Sincerely,



DeBrena Hilton
Environmental Health Program Manager
Tulsa-County Health Department