

MEETING MINUTES

Tulsa City-County Board of Health

June 19, 2019 at 6:00pm

James Goodwin Health Center

5051 S. 129 East Ave.

Tulsa, OK 74134

Board Members Present:

Ann Paul, DrPH; Chair
Mike Stout, PhD; Vice Chair
Heath Evans, DDS
Mike Jones, DVM
Kian Kamas, MS
Emily Odom

Staff Present:

Bruce Dart, PhD, Executive Director
Reggie Ivey, Chief Operating Officer
Chanteau Orr, Legal Counsel
Scott Buffington, Employee Resources & Development
Priscilla Haynes, Preventative Health
DeBrena Hilton, Food Protection
Pam Rask, Adolescent & Child Health
Leanne Stephens, Marketing & Communication
Kelly VanBuskirk, Health Data & Policy
Jumao Wang, Finance
Jenna Grant, Executive Assistant

Others Present:

Scott Adkins, Legislative Consultant

I. Call to Order and Welcome

Ann Paul called the meeting to order at 6:05pm.

The meeting notice and agenda were posted at the James Goodwin Health Center, the North Regional Health and Wellness Center, and the Tulsa City-County Health Department (THD) website, and emailed to the Tulsa County Clerk, the Tulsa City Clerk, and the Tulsa City-County Library on June 17, 2019.

II. Approval of the Meeting Minutes

Ann Paul entertained a motion to approve the May 2019 minutes. A motion was made by Kian Kamas and seconded by Emily Odom. ***The May 15, 2019 minutes were approved:***

Dr. Evans	aye
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	not present
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	not present
Dr. Stout	aye

III. Chair's Report

Ann Paul spoke on the importance of board engagement, which had been discussed in recent months as the Board of Health developed a charter. The board retreat the week before was another step towards being more effective as a group and to helping Tulsa Health Department move towards its goal of making Tulsa the healthiest county in the nation in the next ten years (#1 in 10). A nonprofit book called *Forces for Good* by Leslie Crutchfield recommends ways to inspire evangelists in an organization:

- Identify influencers, people whom others respect, to serve on the board. As board members, use your influence to support THD's efforts.
- Develop projects with which the community can connect, so "outsiders" become "insiders". The Community Baby Shower, Medical Mission @ Home, and Tour de Tulsa are all good examples. Engagement is essential to create evangelists.

Ann recommend that the Board of Health look for ways to engage members of our community in an authentic, hands-on way to help Tulsa be #1 in 10.

IV. Community Engagement/Partnerships: Food Advisory Council

DeBrena Hilton oversees the THD Food Protection program. In the early 1980's Food Protection and food industry operators created a 15-member Food Advisory Council with representation from food services, health professionals, and consumers. They work together to resolve compliance issues, advise on training and policies, and assist with compliance hearings and appeals.

According to City of Tulsa ordinance, Food Advisory Council (FAC) members are approved by the Tulsa Board of Health. DeBrena asked the Board of Health to approve Steven Jennings, a naturopathic doctor, to the Food Advisory Council. Neither Jennings resume or qualifications were in the board packet, and Board of Health members asked that

information about a pending candidate be included in the future. DeBrena Hilton said the Food Advisory Council had reviewed Jennings credentials and determined he was qualified. *(Note: The following day Steven Jennings resume was emailed to the Board of Health.)*

Ann Paul entertained a motion to approve the appointment of Steven Jennings, ND to the Food Advisory Council. A motion was made by Kian Kamas and seconded by Emily Odom. ***Steven Jennings, ND was appointed to the Tulsa Food Advisory Council.***

Dr. Evans	aye
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	not present
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	not present
Dr. Stout	aye

V. Public Health Threats and/or Opportunities: Flood Response and Recovery

Ann Paul commended the Emergency Response staff at the city, county, and especially at THD for their work helping people affected by local flooding. It was good to know THD is a cohesive organization and is well trained to respond in an emergency.

Bruce Dart was impressed by Mayor Bynum and Commissioner Karen Keith for coordinating efforts and personally working so hard to help those impacted. The details of THD's flood response are in the board packet. The Marketing department did a great job communicating to first responders and the community. Ann said she was impressed that at how quickly information was posted on THD's website. The THD Caring Van gave tetanus shots to first responders and citizens; the Medical Reserve Corp staffed an emergency animal shelter; and Food Protection helped restaurants and other food service businesses in the flood plain.

THD Environmental Health has been inundated with calls for help with mosquitoes. Since Bruce started at THD he wanted to create a vector control plan for surrounding communities. The flood created an opportunity, and later in the week Bruce would be meeting with city managers from across the region about setting vector control districts and securing funding for an ongoing response.

Mike Jones asked about flood related infectious diseases. Bruce answered that Tetanus and Hepatitis A are the biggest concerns. THD followed Centers for Disease Control guidelines on who should be immunized. In the next months any infections should emerge.

Scott Adkins asked if any municipal water systems were tainted by the flood waters. Bruce Dart said that Broken Arrow was close, but thankfully no water systems were affected.

VII. Proposed Executive Session

Ann Paul entertained a motion to call an Executive Session. The motion was made by Mike Jones and seconded by Kian Kamas. ***An Executive Session was called:***

Dr. Evans	aye
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	not present
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	not present
Dr. Stout	aye

The Board went into Executive Session at 6:37pm. The Regular Meeting resumed at 6:48pm.

VIII. THD Executive Director's Annual Contract

Ann Paul thanked Bruce Dart for his service to the community. Dart was a leader and a role model, which the recent flood related events had proven. Ann is proud to be a part of the Board of Health. She entertained a motion to approve the contract of Executive Director, Bruce Dart. The motion was made by Kian Kamas and seconded by Emily Odom. ***The THD Executive Director's Contract was renewed:***

Dr. Evans	aye
Dr. Jones	aye
Ms. Kamas	aye
Dr. Lewis	not present
Mrs. Odom	aye
Dr. Paul	aye
Dr. Schumann	not present
Dr. Stout	aye

IX. Updates

- A Dropbox link will be emailed to board members with data files shared at the Board of Health retreat.
- There was great discussion at the retreat and Ann Paul wants to be sure to keep the board involved. She shared about an app used at St. John Health System called Board Effect that makes board information accessible in one place. It can be accessed from a phone or iPad. Ann also suggested looking at several similar options and considering the cost.
- Bruce Dart asked if there is a better structure for the board meeting packets and if email is still the best way to distribute them. Some board members said it would be

good to find a distribution method other than email. The content of the packets is fine. Let Bruce know if you have a preference.

- Renovations have begun at the THD Sand Springs Health Center. If you are in the 3rd and Utica area, take time to visit the Central Regional Health Center to see the updated facilities. THD is focused on providing clean, customer-friendly facilities to all the people it serves.
- Next Board Meeting is Wednesday, August 21, 2019 at 6:00pm I JGHC 231

X. Adjournment

The meeting adjourned at 7:11pm.

APPROVED:



Ann Paul, DrPH, MPH, Tulsa Board of Health Chair

ATTESTED:



Jenna Grant, Tulsa Health Department Executive Assistant