

**TULSA CITY-COUNTY BOARD OF HEALTH  
REGULAR MEETING MINUTES**

**April 19, 2017 at 6:00 p.m.**

James O. Goodwin Health Center  
5051 S 129<sup>th</sup> East Ave, Room 231  
Tulsa, Oklahoma 74134

**Board Members Present:**

Kian Kamas, M.S., Chair  
Deb Greubel, DNP  
Larry Lander, D.D.S., J.D.  
Regina Lewis, D.O.  
Emily Odom  
Ann Paul, MPH

**Staff Present:**

Bruce Dart, Ph.D., Executive Director  
Reggie Ivey, Chief Operating Officer  
Scott Buffington, Employee Resource & Development  
Elizabeth Nutt, Environmental Public Health  
Pam Rask, Adolescent & Child Health  
Priscilla Haynes, Preventative Health  
Kelly VanBuskirk, Health Data & Policy  
Kaitlin Snider, Marketing  
Jumao Wang, Finance  
Vicki Wagner, Healthy Living Program  
Jenna Grant, Executive Assistant

**I. CALL TO ORDER AND WELCOME**

Kian Kamas called the meeting to order at 6:02 p.m. The meeting notice was posted at the north and south entrances of the James O. Goodwin Health Center and the west entrance of the North Regional Health and Wellness Center and also emailed to the Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on April 13, 2017. The agenda was posted and emailed to Tulsa County Clerk, the Tulsa City Clerk and the Tulsa City-County Library on April 13, 2017.

## II. APPROVAL of February 15, 2017 MINUTES

Kian Kamas entertained a motion to approve the previous meeting minutes. A motion was made by Kian Kamas and seconded by Deb Greubel. *The minutes were approved:*

Ms. Bell	not present
Mr. Goodwin	not present
Ms. Greubel	aye
Dr. Grogan	not present
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	not present
Mrs. Odom	aye
Mrs. Paul	aye

## III. CHAIR'S REPORT

Kian Kamas welcomed two new board members and asked them to introduce themselves. Ann Paul is Chief Strategy Officer at St. John Health System. She has worked in healthcare, finance, and insurance, including seven years of consulting for managed care contracts. Ann Paul met Dr. Dart and other THD employees when she was a Master in Public Health student at OU-Tulsa. She was proud to be on Tulsa Board of Health. Emily Odom is a Financial Advisor at Northwestern Mutual. She is glad to lend her financial expertise to the board and had agreed to Chair the BOH Finance Committee. Odom has an interest in public health and looked forward to learning more through her service on the Board of Health.

Kamas shared that Mr. Goodwin's daughter, Anna Goodwin Benn, had passed away and to contact THD staff for the service information.

The board is working to establish committees. A final list of committee members would be emailed to the board the following day and Kian asked everyone to verify it was correct. THD staff would set the initial committee meetings, and at the meetings the committees would select a chair and discuss goals and purpose. The Executive Committee would meet in the next month to review Bruce Dart's annual contract renewal.

## IV. DIRECTOR'S REPORT

Bruce Dart was pleased to announce THD was one of the recipients of a \$4.5 million Accountable Health Communities grant, along with the Oklahoma City-County Health Department and MyHealth Access Network. The grant funds nine months of planning and four years implementation of a program providing community workers to address social determinants of health for Medicaid patients, and encouraging healthcare providers to ask patients about food security, housing and other issues that affect health. A formal announcement with the grant information would be sent to all BOH members the next day.

Tulsa improved two places in the list of Oklahoma's healthiest communities. Great things are happening in Tulsa!

**V. CURRENT BUSINESS – Action Items**

**A. Tulsa’s Certified Healthy Community Application – Vicki Wagner**

Certified Healthy Community is for cities and towns of all sizes and improves health by preventing chronic disease. Certifications help people make healthy decisions regarding, tobacco, alcohol, nutrition, physical activity, as well as helping people access community resources and health education.

Certified cities could also apply for special grant funding of \$50,000 - \$150,000. In recent years Collinsville was awarded a \$50,000 grant and Sand Springs received \$100,000. Certified Healthy is a point of distinction for a city.

Bruce Dart said he was meeting with Tulsa City Councilors about Tulsa’s application and many policies are in place. It would take city, business and health department support, including having the Tulsa Board of Health’s approval for the application.

Kian Kamas entertained a motion to approve the Board of Health’s support of the application. A motion was made by Deb Greubel and seconded by Regina Lewis.

***BOH Support of Tulsa’s Certified Healthy Community Application was approved:***

Ms. Bell	not present
Mr. Goodwin	not present
Ms. Greubel	aye
Dr. Grogan	not present
Ms. Kamas	aye
Dr. Lander	aye
Dr. Lewis	aye
Mrs. Odom	aye
Mrs. Paul	aye

**VI. CURRENT BUSINESS – Information Items**

**A. Strategic Plan Tracking – Kelly VanBuskirk and Jenna Grant**

The Board of Health was instrumental in developing THD’s 2016 – 2020 Strategic Plan. There were central goals in the first phase and specialized goals in the second phase. A copy would be sent to all board members.

A spreadsheet was being implemented to help THD staff track and complete goals. Updates would be given periodically at BOH meetings and everyone was welcome to get additional updates from their Board Buddy or Bruce Dart.

**B. Proposed FY18 Budget – Reggie Ivey**

The BOH Finance Committee met before the Board meeting. The preliminary FY18 budget was presented to the full board.

- The FY18 budget was shaping up very well and included a 1.93% increase in expenditures from the current year. Total FY18 proposed budget was \$28,344,890.

- The total TCCHD funding (permit fees, patient fees, miscellaneous income and other financing sources) would increase 9.91%. The total private, state and federal revenue was expected to decrease 0.25% in FY 2018.
- It is projected that ad valorem tax revenue would increase about 2% (conservative estimate of \$287,396) from the current year.
- Partial funding of the Accountable Health Communities (\$4.5 million grant) would also be received in FY18.
- The Board would be asked during the May Board meeting to transfer funds from the general fund for FY 2018 capital expenditure projects at the James O. Goodwin Health Center, Central Regional Health Center and Sand Springs Health Center, in addition to upgrading AV and security equipment and purchasing a new mosquito spraying truck (currently have a 1995 model). In preparation for other large capital expenses, like a new roof for the James O. Goodwin location in the next three years, which is estimated to cost over \$1,000,000, the Board would be asked during their May meeting to transfer money from the general fund to increase the capital projects fund to \$1,000,000.
- In FY18 health insurance premiums would increase 6.62% and it was proposed that an equal percentage increase would be shared between THD and its employees.
- A 2% salary adjustment was included to help recruit and retain employees.
- Some expected grant budget cuts for FY18:
  - TSET Healthy Living grant – decreased 10%
  - Healthy Start Initiative – decreased 10%
  - Immunizations – decreased 30%
  - Family Planning – decreased 3%
  - PREP (Teen Pregnancy Prevention) – decreased 2%

The Finance Committee would meet again in the next month to review the final budget, before it was presented to the full Board of Health on May 17, 2017.

## **VII. ANNOUNCEMENTS**

Scott Adkins gave a legislative update. This was an especially difficult year for Oklahoma legislators to finalize the budget. There was an \$850 million deficit and the Rainy Day fund had a zero balance because it had been used for so many shortfalls in recent years. Education was half the state's budget so there were unusual options being discussed to provide school funding. There were also 45 new leaders in the Oklahoma House and Senate; it was good to have new blood but they had a steep learning curve.

The Cigarette Tax Increase legislation was active, but it would be a close vote in the Senate and was not clear if it would pass or not.

Adkins was working on a bond for the state public health lab, which was badly needed.

A bill allowing nurse practitioners to prescribe without physician supervision passed the House but looked unlikely in the Senate. Oklahoma is one of only eight states nationwide that limit nurse practitioners in this way.

**VIII. ADJOURNMENT**

The meeting adjourned at 7:12 p.m.

**APPROVED:**



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Kian Kamas, Board of Health Chair

**ATTESTED:**

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Jenna Grant, Tulsa Health Department Assistant